

**INSTRUCTIONS FOR COMPLETION OF PARCEL TAX ASSESSMENT**  
**– SENIOR EXEMPTION APPLICATION** (Application on reverse)

To process your application you must provide proof of age, proof of property ownership and proof of residency. Prior to completing the application you must identify how your property is held, either in trust or as owner of record. On your tax bill properties held in trust will have a TR after the name(s); all other parcels are assumed to be held as owner of record. If you have any questions on how your property is held, please call 927-6960.

**Property in Trust** - Attach the following to your application

- Driver's license / CA I.D. Card / Passport verifying age and residency, **and**
- First page and signature page of the trust instrument verifying homeownership

**IF** your identification is a passport or has an address other than that which you are requesting the exemption also attach

- Utility bill verifying residency (gas, electric or water bills)

**Owner of Record** - Attach the following to your application

- Driver's license / CA I.D. Card / Passport verifying age and residency

**IF** your identification is a passport or has an address other than that which you are requesting the exemption also attach

- Utility bill verifying residency (gas, electric or water bills)

LARKSPUR-CORTE MADERA SCHOOL DISTRICT  
Larkspur, California

**2016-2017 APPLICATION FOR PARCEL TAX ASSESSMENT – SENIOR EXEMPTION**  
(Instructions for completion on reverse)

If you have any questions, or need any assistance in completing this form, please call 927-6960, ext. 3204.

To qualify for the 2016-2017 exemption, you must submit your application on or before July 1, 2016 and meet the following requirements:

- 1) attain the age of 65,
- 2) own the parcel, **and**
- 3) use the parcel as your principal place of residence.

Please complete this application and mail with supporting documentation (see instructions on reverse) to:

**Larkspur-Corte Madera School District**  
230 Doherty Drive  
Larkspur, CA 94939  
Attn: Parcel Tax Department

RESIDENT'S NAME: \_\_\_\_\_

AS LISTED ON PROPERTY TAX BILL (if differs from resident): \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

DAYTIME PHONE NUMBER: \_\_\_\_\_

IS THIS ADDRESS YOUR PRINCIPAL PLACE OF RESIDENCE? Yes \_\_\_\_ No \_\_\_\_

BIRTHDATE: \_\_\_\_\_

PARCEL NUMBER: \_\_\_\_\_

My property is held (as listed on Property Tax bill):

(A) \_\_\_\_ in trust and I am a beneficial owner\* OR (B) \_\_\_\_ as owner of record

\* If you check (A) above, please provide a copy of the instrument or document under which you claim ownership. The first page and signature page of your trust document are sufficient proof for verification. A beneficial owner means that you have title in your name or a trustee or other fiduciary who acts on your behalf may hold title for your benefit, such as a partner, a corporation, a lessor, obligee under a contract of sale, etc.

I declare under the penalty of perjury the foregoing is true and correct.

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

A qualified applicant will provide an exemption for the parcel for the remaining term of the special tax (through June 2018) so long as such applicant continues to own and occupy the parcel as his or her principal residence.

Re-application will be requested by the district when necessary.

\_\_\_\_\_  
*This space for Larkspur-Corte Madera School District only*

\_\_\_\_ Request Approved      Date of Approval: \_\_\_\_\_

\_\_\_\_ Request Denied      Authorized By: \_\_\_\_\_